

**Fiscal Year 2011 Annual Report and
Fiscal Year 2012 Application for State Aid
REPORT TRANSMITTAL FORM**

Library System Name _____

Date that Web Survey was Submitted _____

The following items are included in this mailing:

- _____ **FY2012 Application for State Aid to Public Libraries**
- _____ **Copy of any policies that have been updated since July 1, 2010**
- _____ **Current proof of all fiduciary bonds**
- _____ **Two Copies - with Original Signature of the FY 2011 State Grant Completion Report**
- _____ **Certifications Regarding Debarment, Suspension and other responsibility matters; Drug-Free Workplace Requirements; Lobbying; Federal Debt Status; and Nondiscrimination.**
- _____ **If a refund check was mailed to the Board of Regents, what was the amount? _____ What date was this mailed?**

- _____ **Copy of Audit/ AUP Report**
- _____ **Copy of Corresponding CAP/ Response to findings**
- _____ **Fund Level Financial Statements**
- _____ **Signature Authority Form**

Please type the Library System Director's Name

Library System Director's Signature

Date

Name of Person to whom Confirmation of Receipt is to be sent

E-mail Address for Person to Receive Confirmation Receipt